



Early Drop Off Form

1. PLEASE FILL OUT THIS FORM
2. LEAVE LOCKED VEHICLE ON OUR LOT
3. PLACE KEYS AND FORM IN YOUR ENVELOPE
4. DROP ENVELOPE IN OUR MAIL SLOT

Name _____ Liscense Plate # _____

Address _____

City _____ State _____ Zip _____

Phone _____ Alternate Phone _____

Email _____

Year _____ Make & Model _____ Color _____

- Tires
- Adjust Brakes
- Front End Alignment
- Balance Wheels Front Rear
- Re-pack Wheel Bearings
- Flush Radiator
- Engine Tune-Up

- Change Oil & Filter
- Change Transmission Oil
- Check AC / Heating System
- Check Exhaust System
- Check Steering & Shocks
- Headlight Polish
- Battery Check

Other Services Desired / Description of Problem _____

I hereby authorize the repair work hereinafter set forth to be done along with the necessary material and agree that you are not responsible for loss damage to vehicles or articles left in vehicle. In case of fire, theft or any other cause beyond your control for any delays caused by unavailability of parts or delays in part shipments by the supplier or transporter. I hereby grant you and/or your employees permission to operate the vehicle herein described on streets, highway or elsewhere for the purpose of testing and/or inspection. An express mechanics lien is hereby acknowledged on above vehicle to secure the amounts of repairs thereto.

Print Name _____ Signature _____ Date _____